

HYDERABAD SIND NATIONAL COLLEGIATE UNIVERSITY, MUMBAI
(A State Public University)



HSNC UNIVERSITY, MUMBAI

BOARD OF SPORTS AND PHYSICAL EDUCATION

No./Sports/Rev-35 /2026-2027

28/09/2026

CIRCULAR

To,

The Principal/Heads of

The Constituent Colleges/University Schools

Hyderabad Sind National Collegiate University, Mumbai

Sub: Required documents with Sports Availability from.

Ref: AIU letter No.AIU/Sports Portal/2026/31.07.2026

Dear Sir/Madam,

With reference to the above mentioned subject, the Principals/Heads are hereby informed that; from the academic year **2026-2027** the selected Under-graduate and Post-graduate student athletes participating in **AIU Inter-University tournaments** are **required to registered themselves on the AIU portal** – <https://sports.aiu.ac.in> under Athlete registration system. The student athlete then should submit the duly filled and signed **Availability form** and Parent undertaking form along with the documents mentioned in the table below to the university office:
Room no. 201, 47, Dr. R.G. Thadani Marg, Worli, Mumbai-400018.

Sr. No.	Particulars	Required documents
1	For students with regular admission in the same College	1. 10th Standard Passing Certificate – showing Date of Birth 2. 12th Standard Mark Sheet 3. College Identity Card 4. Previous Year Mark Sheet / Degree Certificate, if applicable 5. Current Year College Fee Receipt – showing full payment of fees 6. Affidavit for Gap in Academic Education, if applicable 7. Aadhaar Card 8. ABC-ID and NSRS -ID 9. Two Passport-Size Photographs 10. Cancelled Cheque / Passbook Copy – clearly showing the student's bank account details 11. Undertaking from the Principal/Head of the Institution – in case the college fees have been paid partially (half).

.... P.T. 0



HYDERABAD SIND NATIONAL COLLEGIATE UNIVERSITY, MUMBAI
(A State Public University)



HSNC UNIVERSITY, MUMBAI

BOARD OF SPORTS AND PHYSICAL EDUCATION

2	For students with regular admission with change in College	1. The same documents (sr.no. 1 to 11) as mentioned for Particulars in sr. no. 1. 2. Transfer Certificate from previous College.
3	For students with re – admission in the same College	1. The same documents (sr.no. 1 to 11) as mentioned for Particulars in sr. no. 1. 2. Undertaking from the Principal/Head (for re-admission)
4	For students with re-admission with change in College	1. The same documents (sr.no. 1 to 11) as mentioned for Particulars in sr. no. 1. 2. Undertaking from the Principal/Head (for re-admission) 3. Transfer Certificate from previous College
5	For students changing senior college within the same University after graduation	1. The same documents (sr.no. 1 to 11) as mentioned for Particulars in sr. no. 1. 2. Transfer Certificate from previous College
6	For students changing senior college and University after graduation.	1. The same documents (sr.no. 1 to 11) as mentioned for Particulars in sr. no. 1. 2. Previous University Migration Certificate

Note:

1. Provisional admission will not be allowed to participate in the above mentioned tournaments as per Association of Indian University (AIU) Sports Board regulations.
2. The student-athletes; age should be in between 17yrs to 25yrs of age as on 1st July of the current academic yr.
3. For Selection trials/Individual entries the eligibility performa must be signed by the respective college Principal/Head.

Further, you are requested to notify the above particulars and details to your respective Sports In-charge/Teacher In-charge for necessary action.

Sincerely,


Dr. Sandeep S. Shinde
Director, Sports and Physical Education



Encl:

1. Copy of the College Eligibility performa
2. The student availability and undertaking form
3. AIU letter no. AIU/Sports Portal/2026/31.07.2026

CC:

1. Office of Hon'ble Vice chancellor, HSNC University, Mumbai
2. Office of Registrar, HSNC University,

47, Dr. R.G. Thadani Marg, Worli, Mumbai-400018.

**Contact +918655962501/02/03/04, email: director.sports@hsncu.edu.in
website: www.hsncu.edu.in**



HYDERABAD SIND NATIONAL COLLEGIATE UNIVERSITY, MUMBAI

47, Dr. R.G. Thadani Marg, Worli, Mumbai-400018.

COLLEGE ATHLETE ELIGIBILITY PERFORMA

Name of the College:

Name of the Tournament:

Section:

Name of the Sports In-charge/ Teacher Incharge

Contact no.of the Sports In-charge/Teacher Incharge :

Sr. No.	Name of the Sportsperson	Father's Name	Mother's Name	College name in which are studying	Date of Birth (As per 10 th Passing Certificate only)	Date and year of Passing Qualifying examination for first admission to a College/University		Present Class	Name of the Present Course	Duration of course	Date and year of first admission to		No. of years of previous participation while persuing		Aadhar Card No.	Sinature of the student
						Name of Examinati on	Month & Year				Univ.	Present Course	UG course	PG course		
	1	2	3	4	5	6	7	8	9	10	11	12	14	14	15	16

Certified that above particulars are correct and true as per records of the College

Migration cases: The sports person(s) listed at sr.no(s) above _____is/are migration cases. He/She/They have been admitted to the College._____duly enrolled student(s) for _____College courses/class of not less than one academic year's duration for which examinations are also conducted by the University.

Signature of the College/School -Sports Incharge/ Teacher Incharge

Seal Of Constituent College/University school

Signature of the Principal/Head

ADDITIONAL INFORMATION TO BE SUBMITTED FOR CHANGES IN COURSE / FACULTY, IF ANY

Sr. No.	Name of the Sportsperson	Father's Name	Mother's Name	Name of Previous Class	Name of new class	Name of previous couese/ faculty	Name of new course/ faculty	Date & Year of joining course/ faculty	Date & Year of changing to new couese/ faculty	Minimum academic qualification for admission to new course/ faculty	Signature of the student

N. B.: Certify that the above particulars are true as per records of the College.

Date: _____ **Seal of the Constituent College/University School** _____

Signature of the College/School Sports Incharge/ Teacher Incharge

Signature of the Principal/Head

IMPORTANT NOTE

1. The Constituent College/University School submit this performa in duplicate complete in all respect to the University Department of Sports and Physical Education.

Before submitting the eligibility, the College/ School Sports-in charge/ Teacher In charge shall ensure that: -

- i) Eligibility details as contained herein are **neatly typed** on this form and not bear unauthorised overwritings.
- ii) The Student should sign in the column mentioned for his signature.
- iii) The eligibility details given herein have been thoroughly scrutinized by the College/School Sports in charge/ Teacher in-charge that the members of the team are eligible .
- 2.** One copy of the College eligibility performa out of the 2 received by the University office shall be returned to the the respective College/School.
- 3.** The selected students for University team will be intimated to the respective Principal/Head of the respective College/School via mail.
- 4.** The following information to be checked by the University office before giving O/c copy.
 - i. Date of reception of this performa by the University office _____

'Certified that I have checked the eligibility particulars of the members of the team given herein and found them eligible.

AVAILABILITY FORM

To,
The Director,
Sports and Physical Education,
Hyderabad Sind National Collegiate University,
47, Dr. RG Thadani Marg, Worli, Mumbai – 400 018. `

Pass
port size
photo

With reference to your circular No. Sports/_____dated _____

I _____
_____write to inform you that ***I will be available to represent the Hyderabad Sind National Collegiate University, Mumbai*** in the Inter-University
_____Men/Women Tournament to be held this year
at_____ ***I also hereby solemnly declare that I am not employed on full time basis.***

Yours faithfully,

(Student signature)

Student full name : _____
(IN CAPITAL) (Surname) (Name) (Father's Name) (Mother's Name)

Residential Address:

_____ Pin No. _____

Mob. / Phone no.: _____ **OR Guardian's no:** _____

Submitted through the Principal of _____ **College,**
Shri/Kum. _____ **is a bonafide**

Student and not employed on full time basis. His/Her particulars of eligibility are as under:

Date of Birth	Month and Year of Passing HSC	Present class	Duration of Present course	Date & Year of first Admission			Mention Year/s of previous participation in Inter-University		Name and year of degree obtained (for PG only)
				to the University	to the Present class	to the Present course	UG	PG	

Place : _____

College seal

Principal
(stamp & signature)

Date : _____

HYDERABAD SIND NATIONAL COLLEGIATE UNIVERSITY,
47, Dr. RG Thadani Marg, Worli, Mumbai – 400 018.

DEPARTMENT OF SPORTS AND PHYSICAL EDUCATION

UNDERTAKING FORM

I permit my Son/Daughter/Ward _____ to
participate in the Inter-university _____
Tournament to be held at _____ from _____ at our
own risk. I have also no objection in sending my Son/Daughter/Ward with the University team
even if the rail journey reservation is not available. He/She is medically fit to participate in such
strenuous sports activity. I will not hold the University or its staff wholly or partially
responsible for any accident or injury or mishap that may occur during the above mentioned
tournament & shall not claim for any damage injuries accidents etc. occurred while
participating in the competition.

Place: _____

Date: _____

Name of the Parent/Guardian: _____

(Signature of Parent/Guardian)



भारतीय विश्वविद्यालय संघ

ए. आई. यू. हाउस, 16, कॉमरेड इंद्रजीत गुप्ता मार्ग
(कोटला मार्ग), नई दिल्ली-110 002

Association of Indian Universities

AIU House, 16, Comrade Indrajit Gupta Marg
(Kotla Marg) New Delhi-110 002

No. AIU/Sports Portal/2026

July 31, 2026

Subject: Launch of New AIU Sports Portal and Athlete Registration System

Sir/Madam,

Greetings from AIU!

In a major step towards modernizing University Sports Management, the Association of Indian Universities (AIU) is pleased to announce the official launch of AIU Sports Portal and Athlete Registration System to streamline, digitalize and enhance the overall efficiency of Inter University Sports Tournament.

The following processes shall be conducted strictly through the online portal with immediate effect:

1. Submission of proposals for hosting AIU sports tournaments.
2. Submission of General Entries and Detailed Entries for participation in AIU sports tournaments.
3. Accessing information regarding upcoming sports tournaments and related communications.
4. All other sports-related activities that were previously conducted in offline mode.

Henceforth, all such activities shall be processed exclusively through the online portal, both in the capacity of a Participating University and as a Host University.

For accessing the portal, member universities/institutes are required to generate their Login ID and Password through the following link:

Portal Link: <https://sports.aiu.ac.in>

In addition to the above, AIU has also introduced a dedicated **Athlete Registration Module under the portal**

Under this system:

- All university athletes are required to register themselves on the AIU Portal.
- The registration fee shall be ₹100/- plus applicable GST at (present @18%) per athlete.
- Upon successful registration, each athlete will be issued a unique AIU Sports ID, which shall be used for all future sports-related processes.

Contd...2

Phone: (011) 23230059, 23231097, 23232429, 23232435, 23232305

E-mail: sgoffice@aiu.ac.in

Website: <http://www.aiu.ac.in> Fax : (011) 23232131

• Once an athlete registers under a particular sport, the registration request shall be forwarded to the concerned Director/In-charge of Sports of the respective university for verification and approval.

- The Director/In-charge of Sports shall review and approve the registration request.
- For participation in tournaments, teams shall be constituted by the concerned university only from the pool of successfully registered and approved athletes.

It is important to note that successful registration of an athlete does not guarantee selection in the university team. Team selection shall remain subject to the university's internal selection procedures, performance standards, eligibility criteria, and other applicable regulations.

You are requested to kindly issue necessary instructions to the concerned Sports Department/Director of Sports of your university for immediate registration on the portal and for ensuring compliance with the new online system. The information may also be widely circulated among all concerned officials, coaches, and athletes of the university.

For any technical assistance, clarification, queries, or issues relating to the AIU Sports Portal, including login, user registration, athlete registration, submission of proposals, General Entries, Detailed Entries, or any other portal-related matter, Member Universities/Institutions may contact the Sports Division, Association of Indian Universities (AIU).

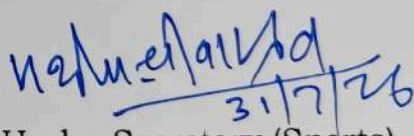
Contact Person: Mr. Gaurav Yadav

Sports Division,

Association of Indian Universities

Email: aiusportsportal@gmail.com

With regards,


31/7/26
Under Secretary (Sports)

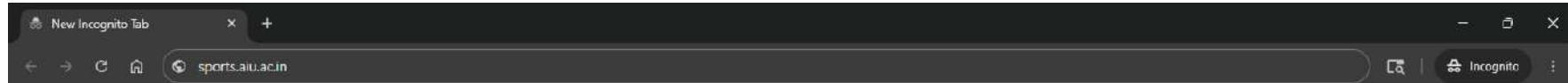
To,
Director (Sports)/In-Charge (Sports)
All the member Universities/Institutes of AIU

Copy to:

1. Staff Officer to President for Information of Hon'ble President AIU
2. Ps to SG for information.
3. Head (IT) with a request to upload it on AIU website.

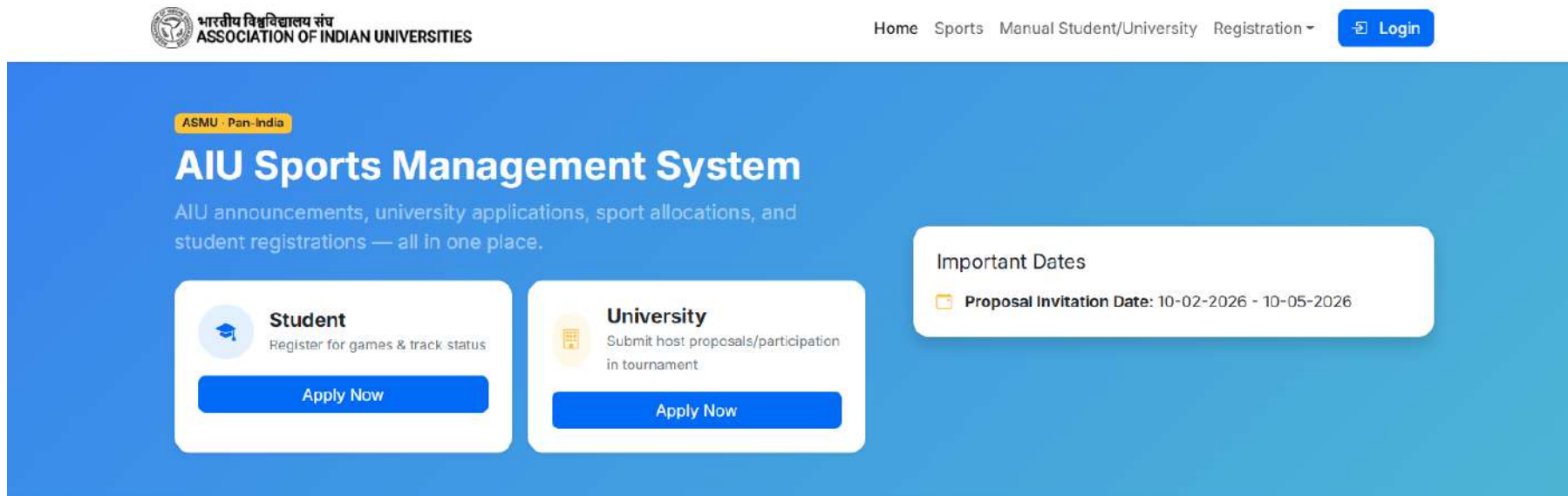
Manual of Process of AIU Athlete Registration

STEP - 1



As the first step, please click on the following link

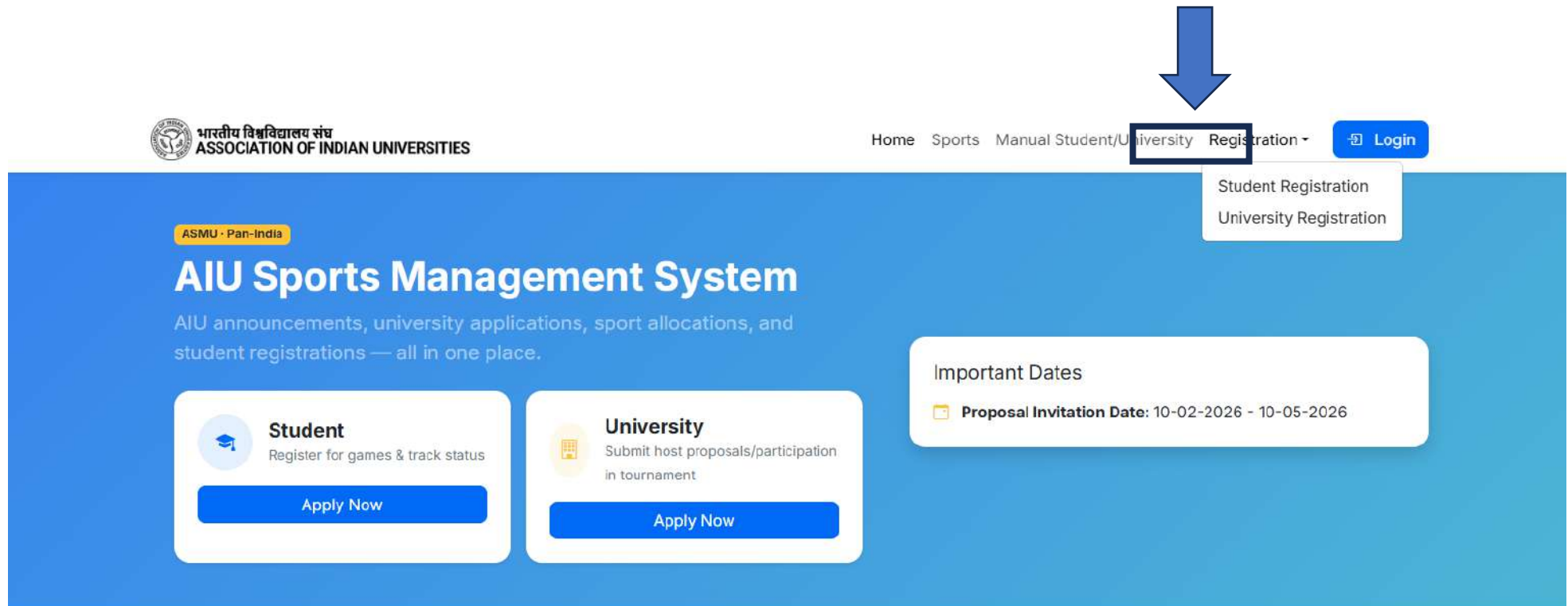
STEP - 2



Step – 2: Upon clicking the above-mentioned link, you will be directed to the AIU Sports Management System portal. The following interface will be displayed for athlete registration

STEP - 3

Step – 3: Once this interface appears on your screen, click on the “Registration” tab located in the top menu bar. From the drop-down menu that appears, select “Student Registration” to proceed with the athlete registration process.



The screenshot shows the AIU Sports Management System interface. At the top, there is a navigation bar with the following items: Home, Sports, Manual Student/University, and Registration. A blue arrow points to the 'Registration' dropdown menu, which is open, showing 'Student Registration' and 'University Registration'. Below the navigation bar, the main content area has a blue header with the text 'ASMU - Pan-India' and 'AIU Sports Management System'. Below this, there is a sub-header: 'AIU announcements, university applications, sport allocations, and student registrations — all in one place.' The main content area is divided into two columns. The left column has two white boxes: 'Student' (with a graduation cap icon) and 'University' (with a building icon). Each box has an 'Apply Now' button. The right column has a white box titled 'Important Dates' with a calendar icon and the text 'Proposal Invitation Date: 10-02-2026 - 10-05-2026'.

Header: **भारतीय विश्वविद्यालय संघ**
ASSOCIATION OF INDIAN UNIVERSITIES

Navigation: Home Sports Manual Student/University **Registration** Login

Registration Dropdown:
Student Registration
University Registration

ASMU - Pan-India

AIU Sports Management System

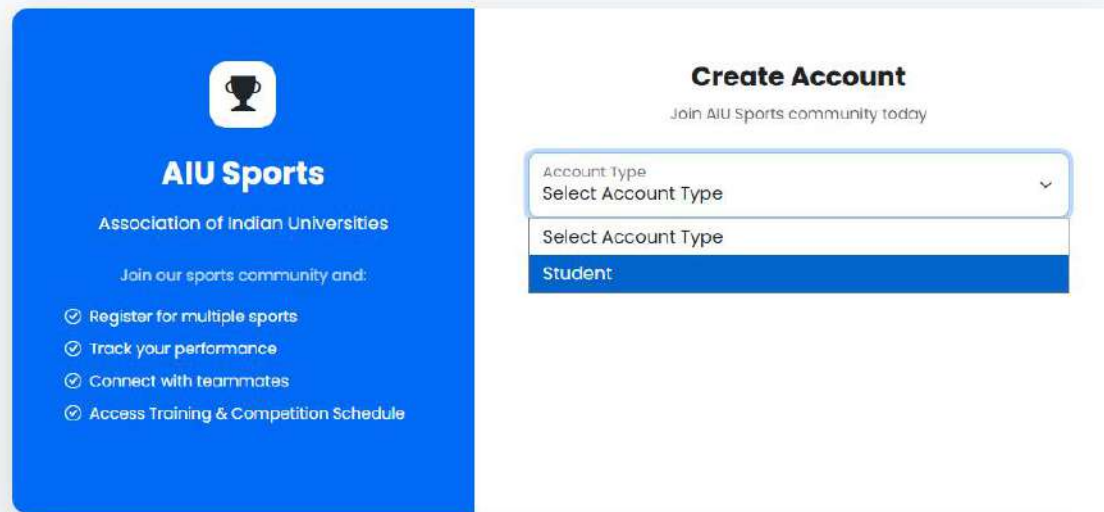
AIU announcements, university applications, sport allocations, and student registrations — all in one place.

**Student**
Register for games & track status
[Apply Now](#)

**University**
Submit host proposals/participation in tournament
[Apply Now](#)

Important Dates
📅 **Proposal Invitation Date:** 10-02-2026 - 10-05-2026

STEP - 4



The image shows a user interface for creating an account on the AIU Sports platform. It is divided into two main sections: a blue sidebar on the left and a white main content area on the right. The sidebar contains the AIU Sports logo (a trophy icon), the text 'AIU Sports', 'Association of Indian Universities', and a list of benefits: 'Join our sports community and:', 'Register for multiple sports', 'Track your performance', 'Connect with teammates', and 'Access Training & Competition Schedule'. The main content area is titled 'Create Account' with the subtitle 'Join AIU Sports community today'. It features a 'Select Account Type' drop-down menu. The menu is open, showing the text 'Select Account Type' and a list of options, with 'Student' selected and highlighted in blue.

AIU Sports
Association of Indian Universities

Join our sports community and:

- ✓ Register for multiple sports
- ✓ Track your performance
- ✓ Connect with teammates
- ✓ Access Training & Competition Schedule

Create Account
Join AIU Sports community today

Account Type
Select Account Type

Select Account Type

Student



Step – 4: After completing the above step, the following interface will appear on your screen. Click on the “Select Account Type” drop-down menu and then choose “Student” from the available options to proceed with the registration process.

STEP - 5

AIU Sports
Association of Indian Universities

Join our sports community and:

- ✓ Register for multiple sports
- ✓ Track your performance
- ✓ Connect with teammates
- ✓ Access Training & Competition Schedule

Create Account
Join AIU Sports community today

Account Type
Student

Name

Email address

Institution
Select Institution

Password (min 8 characters)

Confirm Password

☐ I agree to the [Terms of Service](#) and [Privacy Policy](#)

Create Account

Already have an account? [Sign in](#)

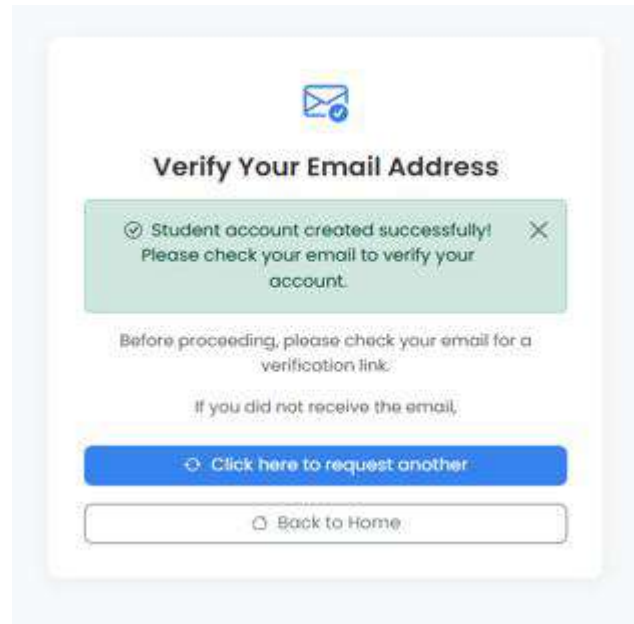
After selecting **“Student”** as the account type, fill in all the required details in the registration form:

- **Name:** Enter your full name as per official records.
- **Email Address:** Enter a valid and active email address.
- **Institution:** Select your university/institution from the drop-down list.
- **Password:** Create a password containing at least 8 characters.
- **Confirm Password:** Re-enter the same password for verification.
- Read the **Terms of Service** and **Privacy Policy**, then tick the checkbox **“I agree to the Terms of Service and Privacy Policy.”**
- Once all the details have been entered correctly, click on the **“Create Account”** button to complete the registration process.

(Insert Screenshot Here)

Note: Please ensure that the email address entered is valid, as it may be required for account verification and future communication.

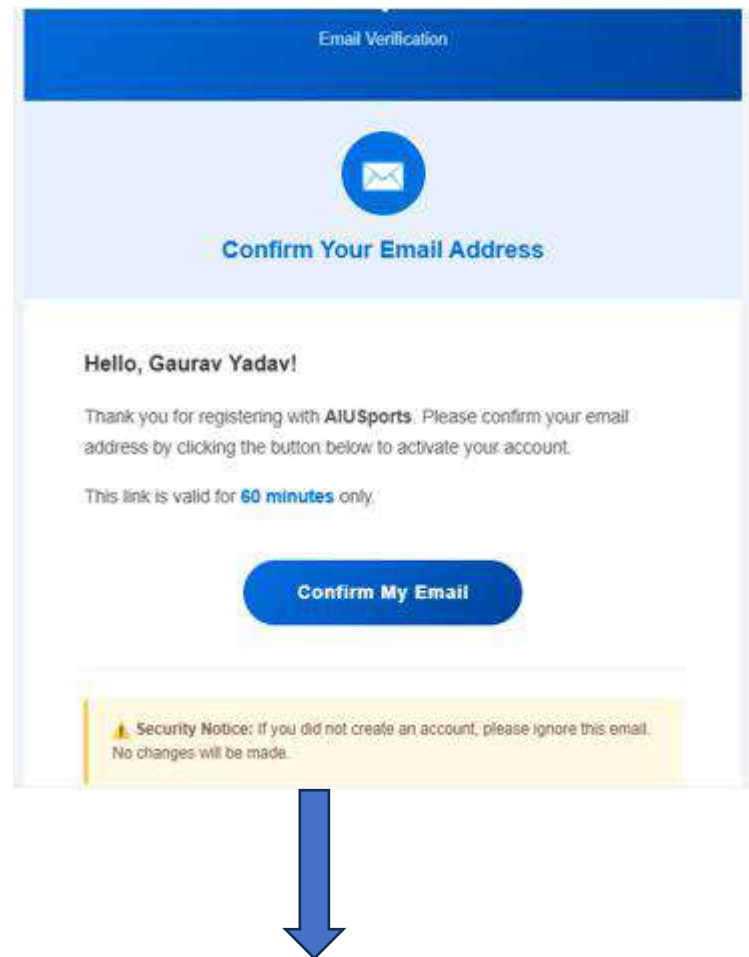
STEP - 6



- After clicking on **“Create Account,”** a confirmation message will appear indicating that your student account has been created successfully.
- Open the email inbox associated with the email address used during registration and look for the **AIU Sports Management System verification email**.
- Click on the **verification link** provided in the email to verify and activate your account.
- Once your email address has been verified, you can log in to the AIU Sports Management System using your registered email address and password.

Note: If you do not receive the verification email, click on **“Click here to request another”** to have a new verification email sent to your registered email address. Be sure to check your **Spam/Junk** folder as well.

STEP - 7



- Open the verification email sent by the **AIU Sports Management System** to your registered email address.
- Review the email and click on the **“Confirm My Email”** button to verify your email address and activate your account.
- Once the verification is successful, your account will be activated, and you will be able to log in to the AIU Sports Management System using your registered credentials.

Note: The verification link is valid for **60 minutes only**. If the link expires, you may request a new verification email from the registration portal. If you did not create the account yourself, you may safely ignore the email.

STEP - 8

1 Step 1: Personal Information

Enter your personal details including name, parent's name, date of birth, address and gender.

OVERVIEW

- Student Dashboard

CERTIFICATE

- Student Certificate

APPLICATIONS

- My Applications

PAYMENTS

- Payments & Receipts

CHANGE UNIVERSITY REQUEST

- University Change Request

My Profile

Dashboard / Profile

Create Your Profile

Please create your profile to apply for sports competitions and access all features.

Personal Information

Enter your personal details

First Name of Sportsperson *

Middle Name of Sportsperson

Last Name of Sportsperson *

Note: Changing first name will update your account name name

Father's Name *

Mother's Name *

Date of Birth *

mm/dd/yyyy

Address *

Gender *

Male

Female

Other

2 Step 2: Contact & Educational Details

Enter contact details and academic information of 10th and 12th standard.

Contact Information

Enter your contact details

Contact Number *

Mobile Number (WhatsApp) *

Email-ID *

Enter contact number Enter WhatsApp number gaurav001ty@gmail.com

Email cannot be changed

Educational Details

Enter your academic information

10th Standard Details

Passing Year *

Board/University *

Percentage/CGPA *

e.g., 2020 e.g., CBSE, ICSE, State Board e.g., 85.5

10th Certificate Upload *

Choose File

No file chosen

Max size: 2MB | Formats: PDF, JPG, PNG

12th Standard Details

Passing Year *

Board/University *

Percentage/CGPA *

e.g., 2022 e.g., CBSE, ICSE, State Board e.g., 88.5

12th Certificate Upload *

Choose File

No file chosen

Max size: 2MB | Formats: PDF, JPG, PNG

3 Step 3: University, Photo & Previous Participation

Provide your university details, upload photo as per requirements and mention previous participation.

University & College Information

Current academic institution details

University Name *

College in which studying *

A K S University From your login university

Present Course *

Course Duration *

e.g., B.Tech Computer Science Select Duration

Present Class *

Semester/Year *

Select Class e.g., Semester 5 or Year 3

Upload Photo

Upload your photograph with specific requirements

Choose File

No file chosen

Max size: 2MB | Formats: JPG, PNG, JPEG *

Photo Requirements

- The photograph must show the full front view of you
- Face should be in the middle of photograph
- Include the top of the shoulders
- The size of the head from chin to crown must be between 31 mm and 35 mm
- File size should not exceed 2MB
- Supported formats: JPG, PNG, JPEG

Previous Participation

Number of years of previous participation while pursuing Present Course

Number of years of previous participation while pursuing Present Course *

Enter number of years

Enter 0 if no previous participation

4 Step 4: More Details, ID's & Identification

Select clothing sizes, enter ABC ID & NSRS ID and upload your signature.

Clothing Sizes

Enter your clothing and shoe sizes

Track Size *

Pant Size *

Blazer Size *

Shoe Size *

Select Size Select Size Select Size Select Size

Academic Bank Credit ID

Enter your ABC ID

ABC ID (Academic Bank Credit ID) *

NSRS ID *

Enter ABC ID Enter NSRS ID

The official Academic Bank of Credits (ABC) portal Visit the official NSRS (National Sports Repository System) portal

Identification

Your Aadhaar is stored encrypted

Student Signature *

Choose File

No file chosen

Max 2MB - JPG/PNG - Clear black/blue on white

← Back to Dashboard

✓ Create Profile

STEP - 9

A. Personal Information

Enter the following details:

- First Name of Sportsperson
- Middle Name (if applicable)
- Last Name of Sportsperson
- Father's Name
- Mother's Name
- Date of Birth
- Gender
- Residential Address

B. Contact Information

Provide your contact details:

- Contact Number
- WhatsApp Number
- Email ID (auto-filled and cannot be changed)

C. Educational Details

Enter your academic information:

10th Standard Details

- Passing Year
- Board/University
- Percentage/CGPA
- Upload 10th Certificate (PDF/JPG/PNG, maximum 2 MB)

12th Standard Details

- Passing Year
- Board/University
- Percentage/CGPA
- Upload 12th Certificate (PDF/JPG/PNG, maximum 2 MB)

D. University & College Information

Provide your current academic details:

- University Name (auto-filled from your registered institution)
- College Name
- Present Course
- Course Duration
- Present Class
- Semester/Year

E. Upload Photograph

Upload a recent passport-size photograph as per the following specifications:

- Full front-facing view
- Face should be centered
- Top of shoulders should be visible
- File size should not exceed 2 MB
- Supported formats: JPG, JPEG, PNG

F. Previous Participation

Enter the number of years you have previously participated in sports competitions while pursuing your current course.

- If you have no previous participation, enter **0**.

G. Clothing Sizes

Select the appropriate sizes for:

- Track Suit
- Pant
- Blazer
- Shoes

H. Academic Bank Credit (ABC) & NSRS Details

Provide:

- Academic Bank Credit (ABC) ID
- National Sports Repository System (NSRS) ID

I. Identification

Upload your **Student Signature**:

- Maximum file size: 2 MB
- Supported formats: JPG, JPEG, PNG
- Signature should be clearly visible in black or blue ink on a white background.

STEP - 10



OVERVIEW

Student Dashboard

CERTIFICATE

Student Certificate

APPLICATIONS

My Applications

PAYMENTS

Payments & Receipts

CHANGE UNIVERSITY REQUEST

University Change Request

Gaurav

₹ Registration Fee Breakdown

Base Registration Fee:	₹100.00
GST (18%):	₹18.00
Total Amount:	₹118.00

① This covers registration for all sports events

Payment Gateway



Razorpay

UPI, Cards, Net Banking, EMI

✓ PCI DSS compliant and 256-bit SSL encrypted

Selected

☐ I agree to the terms and conditions *

✓ I hereby acknowledge and confirm that payment of the athlete registration fee (₹100+ GST) is mandatory for registration.
✓ however, it does not guarantee my selection as a member of the University team for participation in AIU sports tournaments.

✓ I further understand that if I am found ineligible for any or all tournaments, the registration fee paid by me shall be non-refundable.
✓ Maintain discipline and sportsmanship

← Back to Dashboard

Proceed to Payment (₹118.00)

Base Fee:	₹100.00
GST (18%):	₹18.00
Total Amount:	₹118.00

Accepted Payment Methods



UPI



Cards



Net Banking



Wallet

Important Guidelines

After Payment

- Student ID will be generated
- Apply for multiple sports
- Track application status

Remember

- Payment is non-refundable
- Complete profile before applying
- Age must be 25 or below

Need help?

Email

Call

Complete the Registration Fee Payment

After successfully creating your profile, you will be redirected to the **Registration Fee Payment** page.

A. Review the Fee Details

Verify the registration fee displayed on the screen:

- **Base Registration Fee:** ₹100.00
- **GST (18%):** ₹18.00
- **Total Amount Payable:** ₹118.00

B. Select the Payment Method

The payment gateway (**Razorpay**) will be selected by default. You may choose your preferred payment option, including:

- UPI
- Debit/Credit Card
- Net Banking
- Wallet

C. Accept the Terms and Conditions

Carefully read the terms and conditions and tick the checkbox **“I agree to the terms and conditions”** to proceed.

D. Make the Payment

Click on the **“Proceed to Payment (₹118.00)”** button and complete the payment using your preferred payment method.

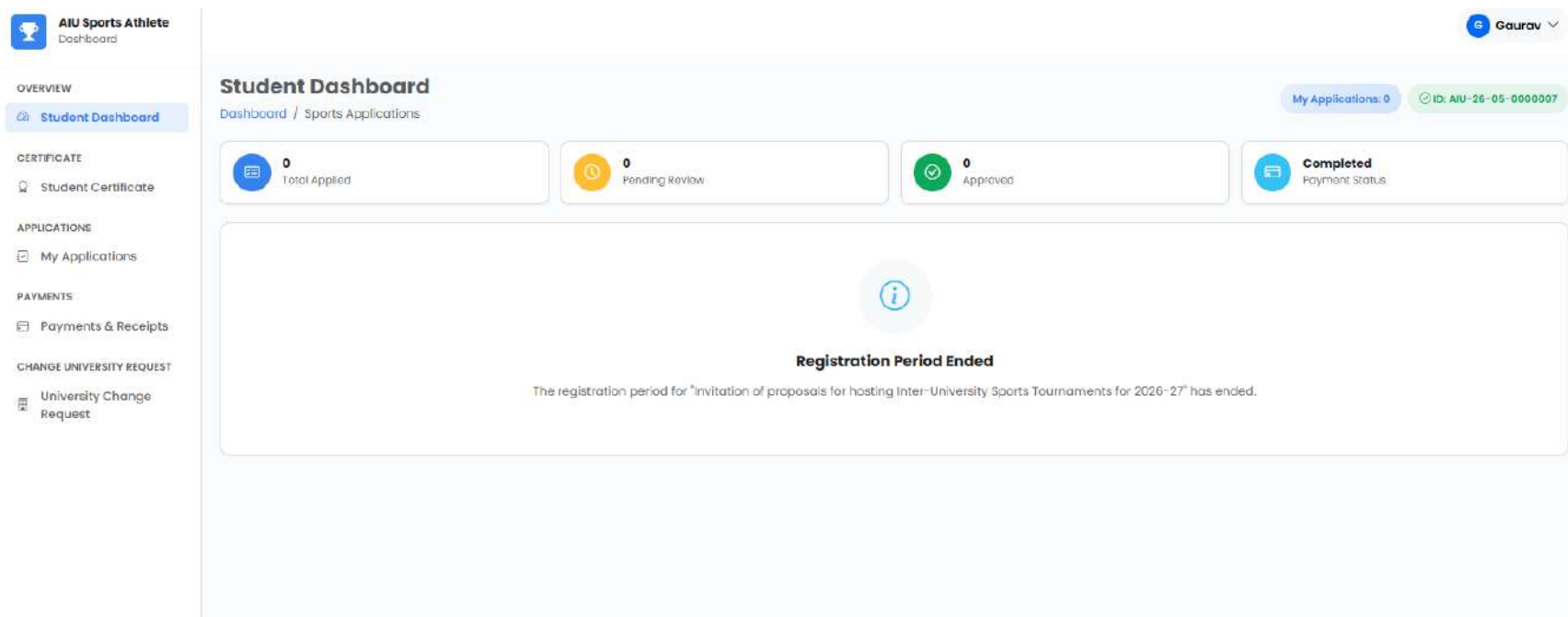
E. After Successful Payment

Once the payment is completed successfully:

- Your **Student ID** will be generated.
- You will be eligible to apply for multiple sports events.
- You can track your application status through the dashboard.

Note: The registration fee is **non-refundable**. Please ensure that all profile details have been completed accurately before proceeding with the payment.

STEP - 11



Step 19: Access Your Student Dashboard

After the successful completion of profile creation and payment, you will be redirected to the **Student Dashboard**.

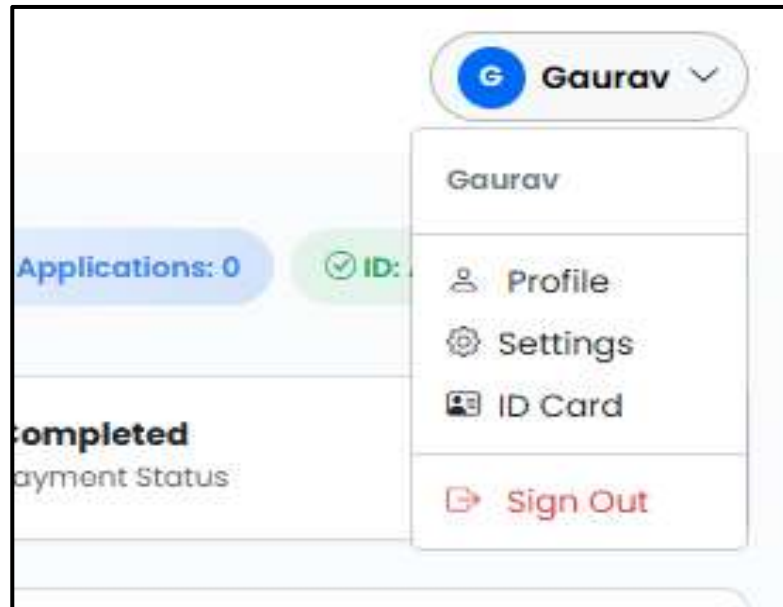
The dashboard allows you to:

- View the total number of sports applications submitted.
- Track the status of your applications (Pending Review, Approved, etc.).
- Access and download your Student Certificate.
- View payment receipts and transaction history.
- Submit and monitor sports participation applications.
- Request a university change, if applicable.

The dashboard will also display your **Student ID** in the top-right corner, which should be used for all future correspondence and sports-related activities.

Note: If the registration or application period has ended, a notification message such as **“Registration Period Ended”** will be displayed on the dashboard. In such cases, you will need to wait until the next registration/application window opens to submit sports applications.

STEP - 12



Step 20: Access Your Profile and Student ID Card

After logging in to the AIU Sports Management System, click on your profile icon/name located in the top-right corner of the dashboard. A drop-down menu will appear with the following options:

- Profile – View and update your personal information and profile details.
- Settings – Manage your account settings and preferences.
- ID Card – View and download your AIU Sports Student ID Card.
- Sign Out – Securely log out of your account.

STEP - 13

The screenshot displays the AIU Sports Athlete Dashboard. The left sidebar contains navigation links: OVERVIEW, Student Dashboard, CERTIFICATE, Student Certificate, APPLICATIONS, My Applications, PAYMENTS, Payments & Receipts (highlighted), and CHANGE UNIVERSITY REQUEST, University Change Request. The main content area is titled 'Payments & Receipts' and shows a summary of payment statistics: 1 Total Payments, 0 Completed, 0 Pending, 0 Failed, and ₹118.00 Total Paid. Below the summary are filters for Payment Status (All Status) and Announcement (All Announcements), along with a 'Clear Filters' button. The 'Payment History' section shows a table with columns: #, Announcement, Institution, Amount, Payment Date, Status, and Actions. The table contains one entry for 'Invitation of proposals for hosting Inter-University Sports Tournaments for 2026-27' from 'A K S University' for ₹118.00, completed on May 26, 2026. A 'Download' icon is available in the Actions column for this entry.

#	Announcement	Institution	Amount	Payment Date	Status	Actions
1	Invitation of proposals for hosting Inter-University Sports Tournaments for 2026-27	A K S University	₹118.00 Base: ₹100.00 + GST: ₹18.00	May 26, 2026 03:24 PM	Payment Completed	Download

View and Download Payment Receipt

To view your payment details and download the payment receipt, navigate to **“Payments & Receipts”** from the left-side menu.

On this page, you can:

- View the total number of payments made.
- Check the total amount paid.
- Monitor the payment status (Completed, Pending, or Failed).
- Review your payment history, including announcement details, institution name, payment amount, and payment date.

To download your payment receipt, click on the **Download** icon available under the **“Actions”** column corresponding to the completed payment record.

(Insert Screenshot Here)

Note: It is recommended to download and keep a copy of the payment receipt for future reference, verification, and record-keeping purposes

STEP - 14

My Applications
Dashboard / Applications

Apply for Games

Total: 0, Pending: 0, Approved: 0, Confirmed: 0, Rejected: 0

Applications History
Track your application status

25 entries per page

Search:

#	Game	Announcement	Applied Date	Status	Actions
No data available in table					

Showing 0 to 0 of 0 entries

Apply for Sports Events

To apply for a sports event, navigate to **“My Applications”** from the left-side menu. This page allows you to track and manage all your sports applications.

To submit a new application:

1. Click on the **“Apply for Games”** button located in the top-right corner of the page.
2. Select the sports event/game for which you wish to apply.
3. Review the eligibility criteria and event details carefully.
4. Complete any additional information required and submit your application.

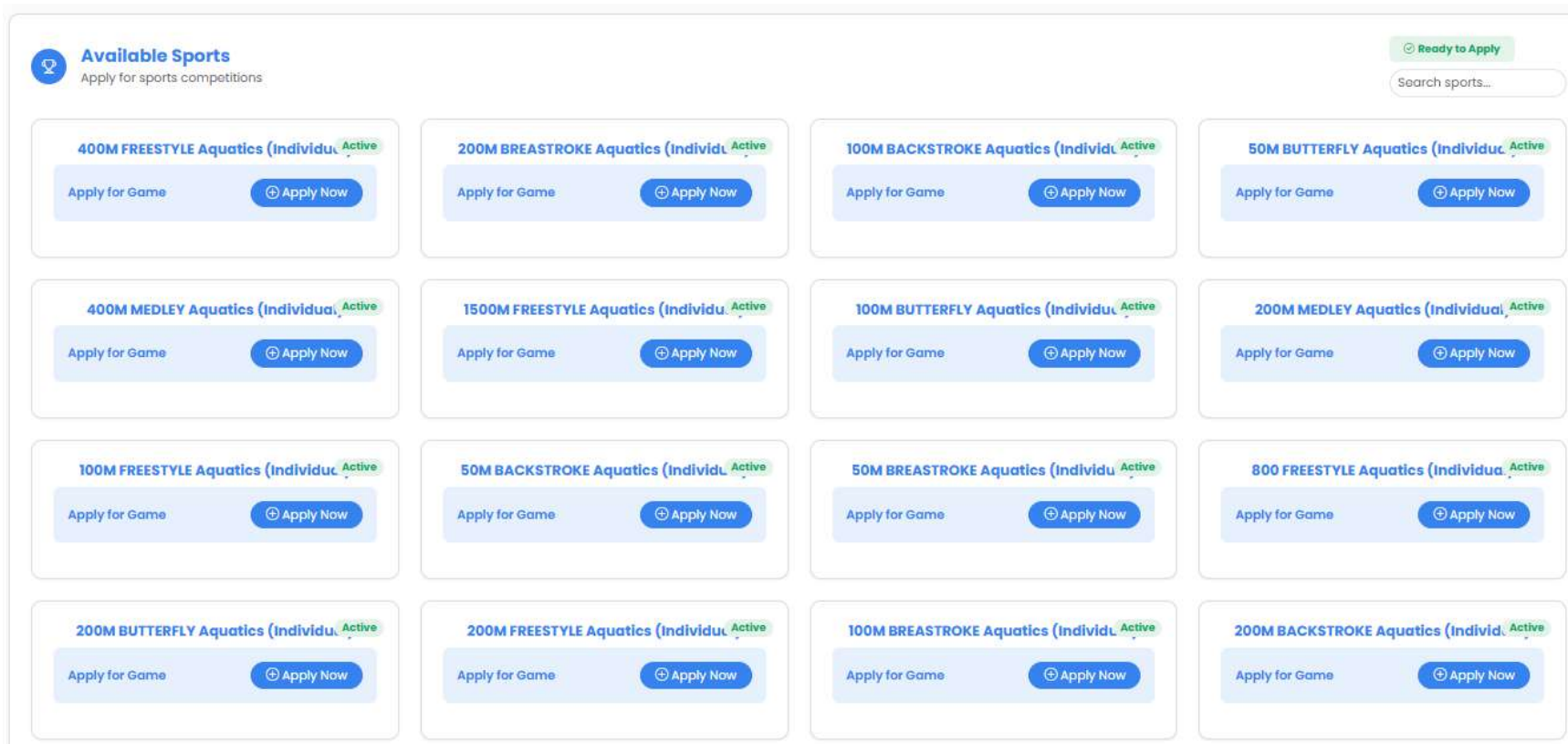
Once submitted, your application will be displayed in the **Applications History** section, where you can track its status, including:

- **Pending** – Application submitted and under review.
- **Approved** – Application approved by the concerned authority.
- **Confirmed** – Participation confirmed.
- **Rejected** – Application not approved.

The dashboard counters at the top of the page provide a quick summary of your application status.

(Insert Screenshot Here)

Note: You can monitor the progress of all your applications through the **My Applications** page and take any required action as notified by the system.



Select and Apply for a Sports Event

After clicking **“Apply for Games”**, the **Available Sports** page will be displayed, showing all active sports events for which applications are currently open.

To apply for a sports event:

1. Browse through the list of available sports competitions displayed on the screen.
2. You may use the **Search Sports** box in the top-right corner to quickly find a specific sport or event.
3. Identify the sport/event you wish to participate in and verify that its status is marked as **“Active.”**
4. Click on the **“Apply Now”** button corresponding to the selected sport/event. Review the event details and complete any additional information required by the system.
5. Submit your application to complete the registration for that particular sports event.

Once submitted, the application will be reflected in the **My Applications** section, where you can track its status and progress.

(Insert Screenshot Here)

Note: Students may apply only for sports events for which they meet the eligibility criteria prescribed by the University and AIU. Ensure that all information provided is accurate before submitting the application.

Apply for Pole Vault Athletics
(Individual)

i

Applying for: Pole Vault Athletics (Individual)
Using Student ID: AIU-26-05-0000007

+ Additional Comments (Optional)

Share any additional information about your experience, achievements, or reasons for applying to this sport...

This information may help the selection committee understand your background better.

✓

By submitting this application, you confirm that all information provided is accurate and complete.

Cancel

Submit Application

Step 24: University Verification and Approval Process

After selecting your desired sports event and submitting the application, your request will be forwarded to the **Director of Sports/Sports Authority** of your respective university for verification and approval.

The university will review your application, eligibility, academic details, and supporting documents. Based on the verification process, the Director of Sports may:

- **Approve** the application if all eligibility requirements are met.
- **Reject** the application if the applicant does not meet the prescribed criteria or if any required information/document is found to be incomplete or incorrect.

Students can monitor the status of their applications through the **My Applications** section of the AIU Sports Management System.

Application Statuses:

- **Pending** – Application is under review by the university.
- **Approved** – Application has been approved by the university.
- **Confirmed** – Participation has been confirmed.
- **Rejected** – Application has not been approved.

Note: Approval by the university is mandatory before a student can participate in the selected AIU sports event.