



Admission Desk

Welcome to HSNC University admission desk for Undergraduates and Postgraduates students. Here, Students will be able to apply for their admission form for their desired course and colleges as per their choice.

Admission Circular is visible on the Dashboard. Student can view or download the circular if they wish too.

Here is the process of Admission

STEP 1: Registration

STEP 2: Personal Information

STEP 3: Educational Details

STEP 4: Select Preferences



Admission Desk



HSNC University, Mumbai (A State Cluster University)

[Registration](#) [Login](#)

Admissions are closed

News

- HSNCU FIRST YEAR DEGREE CIRCULAR

Help

- Admission Form Fees & pre-login process video
- Post-login process video
- UG Application Form Process HSNCU 2023-24

- Applicant needs to enter the Name as per their 12th Grade Marksheet.
- Contact details should be correctly updated as the applicant will be receiving the PIN & Serial number on the contact details.
- PIN will be sent across to you on the applicant registered email address & contact number, Applicant can check in their Inbox, Junk or SPAM folder.
- Admission Type should be selected as per the course they are applying. For example, If the student is applying for UG (Under graduation / bachelors) degree then they have to select UG and for PG (Post graduation / Masters) then they will have to select PG.

On the successful payment, the PIN & Serial number will be sent to your registered email address & Contact Number, Kindly check your Inbox, Junk & SPAM folder.

Please note, No Changes will be done in the NAME OF THE STUDENT post making the Admission Fee Payment.



Admission Desk

STEP 1: Registration

The screenshot shows the registration page for HSNC University, Mumbai. The page title is "HSNC University, Mumbai (A State Cluster University)". The main heading is "Online Admission Form Fees". Below this, there is a sub-heading "Purchasing PIN No, Enter Your Basic Details." and a note "Fees Amount 500 Rupees." The form contains the following fields:

- Full Name as per Marksheet***: A text input field with the placeholder "Name". Below it, a note says "Enter your name exactly as mentioned on your XIIth Graduation marksheet."
- Mobile No***: A text input field with the placeholder "Mobile No".
- Email***: A text input field with the placeholder "Email". Below it, a note says "Mention your active mobile number and valid email address to receive PIN number. After successful payment, if you can't find email please check your spam or junk mail folder."
- Admission Type***: A dropdown menu with the placeholder "Select Admission Type".

At the bottom of the form, there is a checkbox labeled "I agree [terms and conditions](#)." and a blue "Pay Now" button.

Students will be able to check the Registration tab on the Right hand side of the page. Once the applicant clicks on the Registration Tab, they will be directed to registration page where they need to fill up the information.

- **Full Name as per Marksheet** - Student will have to enter their full name as per their 12th Grade marksheet. (Please note, the same name will be displayed in your admission form and it can not be edited).
- **Mobile No** - Student will have to update their active mobile number as they will receive all the communication and notification about their admission application.
- **Email Address** - Student will have to update their active Email Address as they will receive all the communication and notification about their admission application.
- **Admission Type** - Here, the applicant has to select the Admission type such UG or PG. If the student is apply for their Bachelors Degree then they will have to Select UG - Undergraduate / Bachelors from the drop down. If the student is apply for their Master's Degree then they will have to Select PG - Postgraduate / Master's from the drop down.

(Please note that, Once you select the admission type, there won't be any changes done).



Admission Desk

Kindly cross check all the entered information, Once the student is sure with the same. They can click on **PAY NOW** to proceed ahead and they will be re directed to Payment Gateway page.

ORDER DETAILS	
Order #:	800016
Order Amount	500
Convenience Fee	
Tax (18.00%)	
Total Amount	INR 500

Student will have to input all the information in regards to payment and select the mode of payment.

All the payment related information will be mentioned on the Right hand side of the page, The Admission fee will be Rs. 500.

If at all there are any instances wherein, Payment is deducted and the applicant has not received the PIN Number, The amount will be auto reversed from the bank and the applicant has to proceed with new payment with alternate payment mode.

Once the payment is done, Student will receive the PIN Number and Serial Number on their registered contact details i.e., Contact Number and Email address.

The PIN & Serial number will be sent to your registered email address & Contact Number, Kindly check your Inbox, Junk & SPAM folder.

Post making the payment, Student will be able to download the payment receipt from the payment successful page.



Admission Desk



Thanks for your order, qwe!

Order # 800017
CCavenue Reference # 113119285871
Order Date 22/12/2023 15:00:08

Hey qwe,

Thank you for your order from <https://hsncuniversity.admissiondesk.org>
For your convenience, we have included a copy of your order below.
The charge will appear on your credit card / Account Statement as 'www.ccavenue.com'

Billing Details

Name:
Phone #:
Email:
Address:
Customer IP:

Payment Method

Pay Mode: Debit Card
Card #: Visa Debit Card
Amount: 500

Shipping Details

Name:
Phone #:
Address:

Order Amount:	INR	500
Transaction Fee:	INR	0.01
Net Payable:	INR	500

On the Login page, Student will have to click on the APPLY (Right hand side of the page) or they can click on Admission Process (Left hand side of the pane).

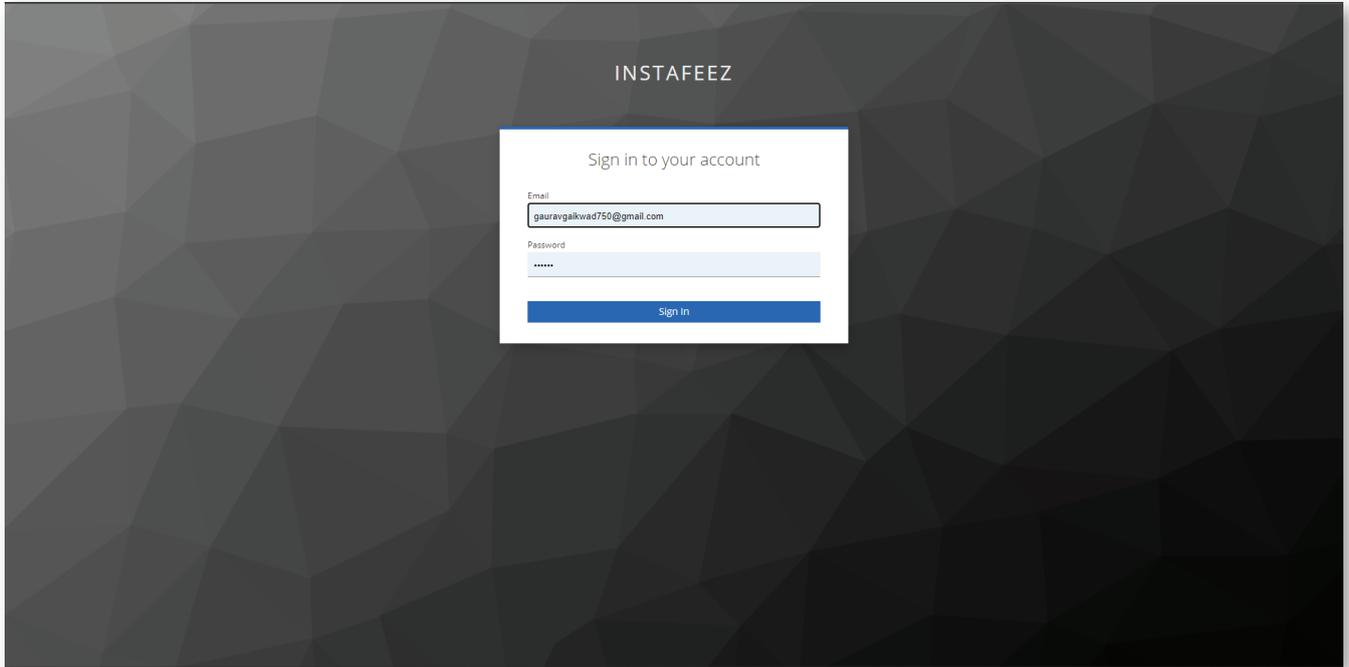
Instruction for Application of Admission Form

- All the details entered by the student will not be changed in any circumstances.
- Wrong Information can lead to rejection of your application form
- Caste, Sub Caste and Category certificate is mandatory
- In case any Religion, Caste, Sub Caste or Category not mentioned in the drop down, they need to select Others.

Let us now understand the process of Admission Application Form.



Admission Desk



STEP 2: Personal Information

Personal Details Educational Details Documents Select Preferences

PIN Number * (Use same PIN Number as sent on registered email and mobile number.) **Email ID ***

PIN Number Email ID

Personal Information

First Name * **Last Name ***

First Name Last Name

Name As per Marksheet * **Father Name ***

Name As per Marksheet Father Name

Mother Name * **Gender ***

Mother Name Male Female Other

Date of Birth * **Aadhaar Number ***

dd-mm-yyyy Enter Aadhaar number

Religion * **Specific category ***

Select religion Select Specific Category

Address

Pincode * **City ***

Pincode Enter City



Admission Desk

PIN Number - The applicant has to enter the PIN Number as the same they have received on their registered email address and contact number. PIN Number is always case sensitive.

(Use same PIN Number as sent on registered email and mobile number.)

First & Last Name - The applicant has to enter their First and Last Name.

(Please note, Name Change won't be possible in any circumstances).

Mother's & Father's Name - The applicant has to enter their Mother's & Father's Name.

Gender - Here the student will have to select the gender from the given options.

Date of Birth - The applicant has to select the date of birth from the calendar.

(Please note, DOB won't be changed post submission of the form).

Aadhar Card Number - Aadhar is a 12 digit individual identification number issued by the Unique Identification Authority of India on behalf of the Government of India. Here, Aadhar Card number should of the applicant.

Religion - The applicant has to select the religion from the drop down. If the religion is not mentioned in the list then kindly select OTHERS.

For example, If the student is SINDHI, kindly select SINDHI as your religion.

Specific Category - The applicant has to select the category from the drop down option which are available. If the specific category is not available then the applicant has to select OTHERS.

For all the categories selected except GENERAL AND OPEN, Caste or Category would be required and it will be mandatory. If the student fails to upload or provide the same then the application would be rejected.

Address & Pin Code - The applicant has to enter the PIN Code, City and State properly. The address information has to be accurate.

Alternate Contact number - The Applicant has to updated their alternate contact number.



Admission Desk

STEP 3: Educational Details

Personal Details Educational Details Documents Select Preferences

SSC Details

Select Grade Or Marks *Input total of all subjects (Best of 5 marks is not considered).

Marks Grade

Percentage *

HSC Details

category *	Achievements *
<input type="text" value="Select Category"/>	<input type="text" value="Select Achievements"/>
Are You Inhouse Student?	Passing State *
<input type="radio"/> Yes <input type="radio"/> No	<input type="text" value="Select state"/>
Passing Year *	Passing Month *
<input type="text" value="Select Year"/>	<input type="text" value="Select Month"/>
Seat NO. *	HSC Passing Stream *
<input type="text" value="Seat number"/>	<input type="text" value="Select stream"/>
Result Status *	No of Attempts *
<input type="text" value="Select Result Class"/>	<input type="text" value="no of attempts"/>

Select Grade Or Marks *Input total of all subjects (Best of 5 marks is not considered).

SSC or 10th Standard Marks - The applicant has to mention the SSC marks details as per their Marksheet.

- If the student has completed the 10th Standard in Grading system then they will have to convert the grades to percentage and enter the same. To help, Grades to Percentage letter has been uploaded once you select GRADE as an option *
- The applicant has to enter Marks Obtained Out of Total Marks and system will auto calculate the percentage.
- If the Applicant has selected Grade as an option then they have to mention Grade and input the percentage as per the conversion.



Admission Desk

Select Grade Or Marks *Input total of all subjects (Best of 5 marks is not considered).

Marks Grade

Marks Obtained *

Obtained marks

SSC Marks are required

Out Of *

Total Marks

Out Of is required

Percentage *

0

SSC Details

Select Grade Or Marks *Input total of all subjects (Best of 5 marks is not considered).

Marks Grade

Grade *

A

Grade Conversion

Percentage *

90

HSC details - Here, the applicant has to enter the all the information related to their HSC or 12th Class or Grade.

Category - Student has to select the Category from the drop down. If the category is not listed in the drop down then they need to select OTHERS.

Achievements - Student here need to select any achievement which they have scored in their Junior College such as Sports, Cultural or OTHERS.

If there are no Achievements, then they need to select NOT APPLICABLE.

Are you In-house Student? - Here, the student will have to select Yes or No, If they are in house student for HSNC University affiliated college then they will have to select YES and select the college name from the drop down options.

If the student has selected NO, then they will have to manual enter their college name.

Passing State - The applicant has to input the Passing State, where the college is located. For example, If the student has completed their 12th Standard from any



Admission Desk

college in Karnataka then passing state will be Karnataka.

Passing Year & Month - The applicant has to select the passing year & month from drop down. Student can check their Passing Month and Year from their Marksheet.

Seat No. - Here, the student will have to input their Seat No. As it is mentioned on the Marksheet.

HSC / 12th Grade Passing Stream - The student have to select the Stream of their study from the drop down.

Result Status - The student will have to select the Result from the drop down as it will be mentioned on the marksheet.

No. Of Attempts - The student will have to enter the number of attempts which they took to clear 12th Standard or HSC. For example, if the student has cleared 12th Grade or HSC in single attempt then they will have to enter '0'.

if the student has cleared 12th Grade or HSC in two attempts then they will have to enter '1'.

HSC Details - Select Grade's or Marks - The student will have to select if they have achieved Grades or Percentage. If in any case, they have completed in Grades, they will have check the Grade to percentage and update the percentage accordingly. Please note, ALL THE SUBJECTS WILL BE INCLUDED, BEST OF 5 SUBJECTS TOTAL OR MARKS WILL NOT BE CONSIDERED.

- **If the student has completed the 10th Standard in Grading system then they will have to convert the grades to percentage and enter the same. To help, Grades to Percentage letter has been uploaded once you select GRADE as an option ***

They need to mention the Grade such as A, B, C, D, etc. And their converted percentage.

If the student have selected Marks, Then they will have to enter total Obtained marks and out of total. For example, They have secured 567 out of 600. They will have to mentioned 567 (Marks Obtained) and 600 (Out of total).



Admission Desk

Marks Grade

Marks Obtained *

567

Out Of *

600

Percentage *

94.5

In which year, are you seeking admission? *

Select Admission Year

Grade *

A

[Grade Conversion](#)

Percentage *

90

In which year, are you seeking admission? - The applicant has to select which year they are seeking the admission into. If the student is applying for first year degree college then they will have to select 1st Year. If the student is applying for Second Year degree college then they will have to select 2nd Year.

*** Once all the information updated are cross verified by the applicant they need to click on SAVE & NEXT ***

STEP 4: Upload Document



Admission Desk

Personal Details Educational Details Documents Select Preferences

INSTRUCTION :

- * Praesent commodo cursus magna, vel scelerisque nisl consectetur et. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.
- * Praesent commodo cursus magna, vel scelerisque nisl consectetur et. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.
- * Praesent commodo cursus magna, vel scelerisque nisl consectetur et. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.
- * Praesent commodo cursus magna, vel scelerisque nisl consectetur et. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.
- * Praesent commodo cursus magna, vel scelerisque nisl consectetur et. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.

Photo **Sign**

Choose file No file chosen Choose file No file chosen

Upload Upload

HSC Marksheet

Choose file No file chosen

Upload

Document Type	View	Delete
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Previous Save & Next

- The maximum file size of each document should not exceed 5MB.
- Photograph & Sign should be uploaded in jpg, jpeg & png format ONLY & it should not be older than 6 Months. Size should be of 4 X 6 CMS.
- Applicants need to upload high resolution, clear & legible documents with plain & clear Background. Unclear & Blur documents will not be accepted.
- Students need to upload the HSC / 12th Grade result in the marksheet tab.
- Marksheet can be original or computerized. The Maximum size of each file should not exceed 5MB
- Students can upload the files only in the given file format I.e., jpg, jpeg, png & pdf format.
- Students can click on the EYE button to view the application.



Admission Desk

- **Photo** - The student will have to upload their recent photograph. It should not be older than 6 Months. File format should be jpg, jpeg or png. Size should be of 4 x 6 CMS.
- **Signature** - The student will have to upload their signature on the white background and the size should be 4 x 6 CMS. The supported files are jpg, jpeg or png.
- **HSC or 12th Grade marksheet** - The student will have to upload the passing marksheet for 12th Grade or HSC. The supported files are pdf, jpg, jpeg or png. The maximum size of the file will be of 5 MB.
- **Please note, If the students who does not have the Original Marksheet from the college. They can upload the computerized result marksheet as well.**
- **While Uploading the files, Student will have to click on Choose File then they will have to select the file and click on upload to save it to the form.**
- They can view and delete the file from the uploaded document section.
- Once the applicant is sure about all the details, they can click on Save & Next to proceed ahead.



Admission Desk

STEP 5: Select Preferences

Personal Details Educational Details Documents **Select Preferences**

INSTRUCTION :

* Praesent commodo cursus magna, vel scelerisque nisl consectetur et. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.
* Praesent commodo cursus magna, vel scelerisque nisl consectetur et. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.
* Praesent commodo cursus magna, vel scelerisque nisl consectetur et. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.
* Praesent commodo cursus magna, vel scelerisque nisl consectetur et. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.
* Praesent commodo cursus magna, vel scelerisque nisl consectetur et. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.

Select Preferences

Course Name College Name

Select Your Choice

Group Name College Type

City State

[Clear Filters](#)

Click Below Button For Search College

[Click here to search records](#)

[Previous](#)

Here, the applicant will be able to select their choice of preferences in the terms of college and courses.

1. The applicant can select the course and click on Search to get all the college who are offering those courses. For example, If the student select Bachelors in Commerce then all the colleges where Bachelors in commerce is offered will be displayed.
2. The applicant can select the college and all the courses which are offered by that specific college will be displayed.



Admission Desk

3. If the student is looking for specific course from specific college then they can select the course and college respectively and click on Search to get the results.
4. If the student is looking for Bachelors in Science, They need to select the course groups which are offered by the college.
5. If the student is looking for Bachelors of Arts, They need to select the course groups which are offered by the college.

Once the selection of the course and college is done , To add the preferences, student will have to click on '+' SIGN to add the course and college as their preference.

Once the Preferences are finalized by the student, They need to click on SUBMIT the application.

To Search via Course Name - Student can select course from the drop down and they can click on '**Click here to search records**', All the colleges with that particular course will be displayed.

To Add those colleges to your preference you need to click on '+' PLUS SIGN Similarly, If the student wants to select the particular college, then they can select the college name from the drop down and they can click on 'Click here to search records'; All the colleges with that particular course will be displayed.

To Add those colleges to your preference you need to click on '+' PLUS SIGN



Admission Desk

Once the preferences are selected, Student can re arrange the preferences as per their choice from the UP and DOWN options available.

They can delete the college and add new college or course as per their choice.

Once the preferences are added, Student can go back to previous pages to pre-view their application and once application is verified and everything is proper and in correct order. Student needs to click on Submit to proceed ahead.

Please note, Once you submit this form, you cannot make any changes.

The Application can be downloaded and also it will be emailed to your on your registered email address.

All the best with your admission and we hope to see you soon :)